

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
August 1, 2023, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Howard. Present for the meeting were Mayor Howard, Alderman French, Alderman Anderson, Alderman Bellamy, Alderman Hobbs, Vice Mayor Messick, Attorney Johnson, Finance Director Myers, Executive Administrative Assistant Keele, Assistant Police Chief Floied, Fire Chief Chambers, MWSD Director Miller, Public Works Director George Gannon, Parks/Rec Director Fox, Asst. Parks/Rec. Director Johnson, I.S. Director Smotherman, Engineer Scot St. John, and other citizens. Alderman Parsley, Community Development & Zoning Director Brittany Fiske, and Chief Sipe was absent. The meeting opened with a prayer by Minister Dustin Welch, and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

ROLL CALL:

Director Myers called the roll.

APPROVAL OF MINUTES: Alderman French made a motion to approve the June 6, 2023, BOMA Minutes and the July 11, 2023 BOMA Special Called meeting minutes. Alderman Hobbs seconded the motion. Mayor Howard called for the roll and the motion passed 5-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none

COMMENTS FROM MAYOR: Mayor Howard asked everyone to keep the Parsley family in their prayers, and relayed a message of thanks from the Parsley family.

Safety Committee- Alderman Hobbs stated next meeting will be a Special Called meeting on 8-7-23.

Finance Committee- Alderman Hobbs stated they would have a Special Called meeting on 8-7-23.

Street Committee- Director Gannon announced the next Street Dept. meeting would be 8-10-23.

Water /Sewer Commission- Director Miller announced the next meeting would be 8-3-23.

Recreation Commission- Director Fox announced the next meeting would be 8-10-23.

Tourism Development Commission- Alderman Hobbs discussed sponsorships that had been approved.

Planning & Zoning Commission- Vice Mayor Messick stated they would discuss several items tonight on the agenda.

Information Systems Committee- Director Smotherman stated nothing to report.

Historic Zoning Commission- Alderman Bellamy stated they would meet in September.

RESOLUTIONS & ORDINANCES

Resolutions:

- a. A resolution authorizing a contract to purchase a Utility Tractor and Lawn Mower at a total cost of Fifty-Four Thousand Eight Hundred Seventy-Five and 14/100 Dollars (\$54,875.14), for use by the Parks and Recreation Department; sponsored by Alderman Anderson. Alderman French made a motion to approve and seconded by Alderman Bellamy. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed 5-0.

Ordinances:

- a. 2nd reading of an ordinance rezoning property owned by Pam Riddle at 2324 Murfreesboro Hwy. from RS-1 to R-4; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to a public hearing and after none called for the roll. The ordinance passed 2nd and final reading 4-1 with Alderman Anderson voting Nay.
- b. 2nd reading of an ordinance to amend Manchester Municipal Code 18-205 relative to water rates; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 5-0.
- c. 2nd reading of an ordinance rezoning property owned by 2415 Construction LLC on Shelton Road, from R-1 to R-2; sponsored by Vice Mayor Messick. Attorney Johnson announced this would be a Public Hearing. Vice Mayor Messick made a motion to table the ordinance and Alderman French seconded the motion. Mayor Howard opened the floor to discussion. Residents asked why it was being tabled and asked that it be heard tonight. Vice Mayor Messick discussed that the ordinance needed to be heard with the full BOMA present. Attorney Johnson discussed the procedures once an item is tabled. Alderman Anderson said she agreed with the citizens and would be voting nay. Mayor Howard called for the roll. The motion to table the ordinance passed 4-1 with Alderman Anderson voting nay.
- d. 1st reading of an ordinance rezoning property owned by Loyd Glen Chapman and Shawn Trail on 512 West Taylor St., from R-3 to R-4; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to table and seconded by Alderman French. Mayor Howard opened the floor to discussion and called for the roll. The motion to table passed 4-1 with Alderman Anderson voting nay.
- e. 1st reading of an ordinance rezoning property owned by Loyd Glen Chapman and Shawn Trail on 811 Lynchburg Rd., from R-3 to R-4; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to table and seconded by Alderman French. Mayor Howard opened the floor to discussion and called for the roll. The motion to table passed 4-1 with Alderman Anderson voting nay.

- f. 1st reading of an ordinance adding provisions to Manchester Municipal Code regarding Citizen Comments; sponsored by Alderman Hobbs. Alderman Anderson made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-0.
- g. 1st reading of an ordinance to add a provision to Title 5 Chapter 7 of Manchester Municipal Code to adopt a Cybersecurity and Bid Policy; sponsored by Alderman Parsley. Alderman French made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-0.
- h. 1st reading of an ordinance to amend Manchester Municipal Code 1-110 relative to Policies and Procedures Committee; sponsored by Alderman Hobbs. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and Attorney Johnson discussed the amendment. Mayor Howard called for the roll. The ordinance passed 1st reading 5-0.

OLD BUSINESS: none

NEW BUSINESS

- Approve Elm Street Light passed 5-0
- MWSD Billing Office Manager Job Description. Alderman French made a motion to approve adding the language "preferred" and seconded by Vice Mayor Messick. Mayor Howard called for the roll and the motion passed 5-0.
- Mayor Howard discussing forming a Working Committee BOMA/PBA. Vice Mayor Messick discussed this would be opening the line of communication. Alderman Anderson discussed replacing PBA members that are not communicating with the BOMA. A discussion ensued. Vice Mayor Messick made a motion to form a Working Committee BOMA/PBA and seconded by Alderman Hobbs. Mayor Howard called for the roll. The motion failed 3-2 with Alderman Anderson & Alderman Bellamy voting nay.
- Rec. Center Job Descriptions – Aquatics Manager – Athletic Coordinator - Wellness Manager. Alderman French made a motion to approve all three new revised job descriptions and seconded by Vice Mayor Messick. Mayor Howard opened the floor and called for the roll. The motion to approve all three passed 5-0.

COMMENTS FROM BOMA: Alderman French wanted for everyone to keep the Parsley family in their thoughts and prayers. Alderman Anderson discussed a fund-raising program for Veterans administered by Hardees. Alderman Anderson discussed the State of Tennessee Old Stone Fort Park Bridge. Alderman Bellamy thanked the employees of the city. Mayor Howard thanked everyone attending the meeting.

ADJOURNMENT:

- Being no further business to discuss, Mayor Howard asked for a motion to adjourn and Alderman French made the motion. The motion was seconded by Alderman Hobbs. The motion to adjourn was passed 5-0. The meeting adjourned at 7:19 p.m.

SIGNATURES:



Executive Administrative Assistant Keele



Mayor Marilyn Howard